

Terrace Road Parent Fundraising Association Meeting Minutes

Thursday, 27 May 2026 – Hybrid Meeting

The Terrace Road Parent Fundraising Association (TRPFA) Meeting was held immediately following the Parent Advisory Council Meeting to discuss matters concerning fundraising to support Terrace Road School. It operates independently of the Parent Advisory Council.

1. Call to order

The Terrace Road Parent Fundraising Association meeting was called to order at 6:2 pm by Jacek Krzywicki (Chair).

Parents and guests physically present or online, include:

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|------------------------------|-----------------------|
| • Aleta Ambrose | Parent |
| • Dan Buchanan | Principal |
| • Hooda Hassen | Teacher |
| • Jacek Krzywicki | Chairperson |
| • Jen Massina | Parent |
| • Katheryn (Kat) Le-Williams | Volunteer Coordinator |
| • Sean McCoy | Secretary |
| • Erica Shield | Vice Chairperson |
| • Jason Sokolosky | Parent |

2. Adoption of agenda

Jacek moves to approve the agenda; seconded by Kat.

No objections. Motion passes as amended.

3. Approval of previous meeting minutes

Sean notes that the association has forgotten to approve previously circulated from our December, January, February, and April meetings.

Sean moves to approve minutes from December, January, February, and April meetings; Jacek seconds.

No objections. Motion passes.

4. Executive Reports

- a. Chairperson: Jacek Krzywicki
 - No updates.
- b. Vice-Chairperson: Erica Shield
 - No updates.
- c. Treasurer: Heather Sorensen

- Not present, but Kat relays that she has been having trouble with the Microsoft email. Jacek will look into it.
- d. Secretary: Sean McCoy
- Sean will review past minutes to be sure we've not missed other minutes from earlier in the year and will make sure approval is on future meeting agendas.
- e. Fundraiser: Maria Ali
- Not present.
 - Discussion about coupon books from prior meeting continues: Kat was involved in the fundraiser and reports and that it was difficult to administer, with 40 books initially missing and after further efforts, 16 missing books were recovered. Nonetheless, the association earned over \$1000. Dan encourages a cost-benefit analysis, as it was a lot of work for staff.
- f. Casino Coordinator: Tammie Dewan
- Not present.
 - However, as announced in Parent Council meeting, the Association's next casino will be the weekend of Dec. 19 and 20, 2026 at the Elbow River Casino.

5. Requests for funds

No requests for funds.

6. Next meeting date

Final meeting of the school year will be held in a **hybrid format Thursday, 11 June 2026** following the TRS Parent Advisory Council meeting.

7. Adjournment

Jacek moves adjournment; Sean seconds.

No objections. Motion approved.

Meeting adjourned at 7:12 pm.

Minutes respectfully submitted by Sean McCoy, Secretary