

Terrace Road Elementary School Parent Advisory Council Minutes

Thursday, 8 March 2024 – Hybrid Meeting

1. Call to Order

The TRS Parent Advisory Council (PAC) meeting was called to order at 6:09 pm by Jacek Krzywicki (Chair).

2. Welcome parents and special guests

Approximately fifteen parents and guests were physically present or online, including:

- Tina Bisson Parent
- Dan Buchanan Principal
- Stefania Legere Teacher
- Linda Josue Parent
- Jacek Krzywicki Chair
- Sean McCoy Secretary
- Jason Sokolosky Vice Chair
- Heather Sorensen Treasurer, Parent Association
- Tracey Tran Fundraising Coordinator, Parent Association
- Melissa Valgardson Outdoor Classroom & Community Garden Coordinator,
Parent Association
- Jenny Somerville-Welsh Parent
- Katheryn Donaldson Parent

3. Approval of the agenda

Jacek moves to approve the agenda; seconded by Jenny.

No objections. Motion passes.

4. School update

- a. Special Guest: Ms. Stefania Legere, Grade 3/4 Teacher

Stefania shares a video in which her students narrate a typical day in Room 5.

- b. School business: Dan Buchanan, Principal

Principal Buchanan shares some updates since our last meeting in January. He notes that students and teachers had fun with Fitset Ninja and next year, the school may look to do a whole week next year. The Grade 4-6 ski trip was great and weather was good. He reminds attendees that parent conferences coming up (student led) and teachers and students are preparing.

c. School Engagement Survey: Dan Buchanan, Principal

Dan reviews the School Development Plan (posted to the TRS website). Normally, the SDP is for three years, but this plan is for only one year at this point in the CBE cycle. Target for the coming year is to include all students in learning under the new curriculum. Dan reviews the actions described in the plan.

Dan then shares the survey (and accompanying video) with us hosted on the CBE website: <https://terraceroad.cbdialogue.com/en/projects/2023-2024-school-year/engagements/school-planning-survey-2024-elementary>

d. Q&A

- How are students and teachers adapting to the new curriculum? Dan explains that things are going well, keeping in mind that it typically takes two years to really get a grasp on the curriculum for a teacher at any grade level. Teachers are searching for specific topics in the curriculum to draw students into the material.
- Parents and Dan discuss the school survey question about agenda use (as a way to communicate with parents), the cost-benefit for students, teacher, and school. Dan reminds parents to please complete the survey (see email).
- How does budgeting work against class projections? Dan explains that for a small school like TRS, small variations can have substantial budget implications for the school.

5. Approval of previous minutes

Jason moves to approve January 18 meeting minutes; seconded by Melissa.

No objections. Motion passes.

6. Board reports

a. Chair: Jacek Krzywicki

The PAC received a grant from Alberta Education for building relationships between parents and the PAC. Jacek will discuss options with Dan. Dan notes that he would like to see something on mental health and wellbeing, particularly use of smartphones. Preferences noted for a positive presentation (rather than “scaring” parents and students) and, as with past speakers, suggestion is made that we investigate partnering with another school.

b. Vice-chair: Jason Sokolosky

No updates.

c. Secretary: Sean McCoy

No updates.

d. Key-communicator: Tammy Dewan

Not present.

e. Volunteer coordinator: Amber Hamilton

Not present.

f. Fun Lunch Coordinator

Not present.

7. Upcoming meetings

The next meeting will be held in a **hybrid format on Thursday, 11 April 2024 at 6 pm.**

A reminder of upcoming meetings in 2024:

- 2 May 2024
- 6 June 2024

8. Adjournment

Jacek moves adjournment; seconded by Katheryn.

No objections. Motion passes.

Meeting adjourned at 7:23 pm.

Minutes respectfully submitted by Sean McCoy, Secretary
Please see next page for Parent Advisory Council Association Minutes.

Terrace Road Parent Fundraising Association Minutes

Thursday, 8 March 2024 – Hybrid Meeting

The Terrace Road Parent Fundraising Association (TRPFA) Meeting was held immediately following the Parent Advisory Council Meeting to discuss matters concerning fundraising to support Terrace Road School.

1. Call to order

The Parent Advisory Council Association meeting was called to order at 7:25 pm by Jacek Krzywicki (Chair).

2. Executive Reports

a. Chairperson: Jacek Krzywicki

Jacek continues to pursue a Microsoft Office365 account for the Association. However, in order to get an account, Microsoft requires a web domain. Jacek is in the process of getting a domain: trsparents.ca

The Association name change is still in progress.

b. Vice-Chairperson: Jason Sokolosky

No updates.

c. Secretary: Sean McCoy

Sean will follow-up with AGLC (Rhett Grant) about our updated bylaws. Sean also briefly notes he's sent enquires about D&O insurance with three different brokers/insurers, and is awaiting responses.

d. Treasurer: Heather Sorensen

Heather described a problem with bounced cheques we wrote to TRS because we couldn't move funds in a timely fashion from our FirstConnect account to new TD accounts. Heather was able to move the funds and write new cheques, although we do have to pay NSF fees.

Submitted AGLC report in January.

Society annual report due at end of March and in progress. However, we have changed our reporting from April-March to September-August. Heather will manage.

Reminder that the President's report is due May 31.

e. Fundraiser: Tracey Tran

We raised approximately \$1300 from Coco Brooks and Purdy's fundraisers. Pick-up is arranged for Monday, March 11.

f. Casino Coordinator: Vacant

Not present.

g. Outdoor Classroom & Community Garden Coordinator: Melissa Valgardson

Melissa asks for thoughts on how we can get kids more engaged with the outdoor classroom, particularly so that they develop an appreciation for the space. For example, plant markers, or painted stones. Further discussion with Dan.

3. Requests for funds

Dan requests \$2620 for a Gaga Ball pit, \$918 for EzyRollers, \$600 for a DJ and decorations for the spring dance, \$3500 to be provided as an honorarium for an indigenous knowledge keeper, \$1000 for supplies to build raised beds for the front of the school, and \$3000 for additional new library books.

Jason moves to approve up to: \$2620 for a Gaga Ball pit (Casino account), \$918 for EzyRollers (Casino account), \$600 for the spring dance (General account), \$3500 as an honorarium (Casino account), \$1000 for supplies to build raised beds planters (Casino account), and \$3000 for additional new library books (Casino account). Heather seconds.

No objections. Motion approved.

4. Next meeting date

The next meeting will be held in a **hybrid format on Thursday, 11 April 2024 following the Parent Advisory Council meeting.**

5. Adjournment

Jason moves adjournment. Sean seconds.

No objections. Motion carries.

Meeting adjourned at 8:23 pm.

Minutes respectfully submitted by Sean McCoy, Secretary