

# Terrace Road Elementary School Parent Advisory Council Minutes

## Thursday, 23 April 2026 – Hybrid Meeting

### 1. Call to Order

The TRS Parent Advisory Council (PAC) meeting was called to order at 6:05 pm by Jacek Krzywicki (Chairperson).

### 2. Welcome parents and special guests

Approximately a dozen parents and guests were physically present or online, including:

- Dan Buchanan Principal
- Tammie Dewan Parent
- Jocelyn Hachey Teacher
- Dave Kelly Parent
- Jacek Krzywicki Chairperson
- Jen Massina Parent
- Sean McCoy Secretary
- Heather Sorensen Parent
- Erica Shield Vice Chairperson
- Jenny Somerville-Welsh Parent

### 3. Approval of the agenda

*Jenny moves to approve the agenda; seconded by Erica.*

*No objections. Motion passes.*

### 4. School update

#### a. Special Guests: Ms. Jocelyn Hachey

Ms. Hachey reviewed some highlights from classrooms at TRS, including the work in Grade 3 on living systems (students analyze and describe how plants and animals interact with each other and within environments). She notes that SoundKreations (whole school) and the Youth Singers (Grade 5/6) were a big hit. The school has recently had visits from Sandra Manyfeathers, who has shared traditional stories and songs are shared with classrooms.

b. School business: Dan Buchanan, Principal

Dan notes the school is in a “learning streak” between April and June. He thanks parents who are on top of their fees and reminds everyone that it is important that parents do pay them promptly. Dan is reviewing the budget for the coming year and expects we will have an additional teacher next year. The funding for this position comes not from additional provincial funding for complexity, but from a CBE decision. He notes that he is planning for around 228 students in the coming year, and is working on a range of potential scenarios for grade configurations in coming year (although split grades are expected to continue). In the next year, swimming and in-line skating are planned for whole-school activities.

Some dates to note:

- Grade 6 farewell: 24 May
- Sports day: 25 May
- Volunteer day: 28 May.

c. Q&A: Dan Buchanan, Principal

- Question on the discussion from last meeting about how the Council (and Association) can spend to support parents who can't pay. He notes that upon further investigation, this is not a real issue. However, for the coming year, the Association should be explicit that Casino funds will be used for this purpose applying with AGLC.

**5. Approval of previous minutes**

*Jacek moves to approve the minutes from the February 26, 2026 meeting; seconded by Jenny.*

*No objections. Motion passes*

**6. Reports from board members:**

- a. Chair – Jacek Krzywicki
  - Reminds parents that the dance is upcoming next week and they (well, their kids) should make their music requests.
- b. Vice Chair – Erica Shield
  - Start discussion for the Corn Roast. We agree on September 17, 2026 as the date.
  - Erica will speak with Jason and get his advice to arrange for rental equipment.
- c. Secretary – Sean McCoy
  - No updates.
- d. Key Communicator – Tammie Dewan
  - No updates.
- e. Volunteer Coordinator – Katheryn (Kat) Le-Williams
  - Not present.

- Erica requests she help recruit for the corn roast before the year ends.
- f. Outdoor Classroom & Community Garden Coordinator: Melissa Valgardson
  - Not present.
- g. Fun Lunch Coordinator – Katie Messel
  - Not present.

## 7. **Upcoming meetings**

The next meeting will be held in a **hybrid format on Wednesday, 27 May 2026 at 6 pm.**

Future meetings are scheduled:

- Thursday, June 11, 2026

## 8. **Adjournment**

*Jacek moves adjournment; seconded by Erica.*

*No objections. Motion passes.*

Meeting adjourned at 6:40 pm.

Minutes respectfully submitted by Sean McCoy, Secretary