Digital Citizenship Plan | 2026-2027

Terrace Road School

Calgary Board of Education

Digital citizenship is about using technology and participating in digital environments. It is key to helping our students learn to use available technology responsibly in the classroom and beyond. This Digital Citizenship Plan addresses how we work to build a community where we live and work together as digital citizens.

Relevant contextual information about our school and School Development Plan:

- K-6 school of 215 students, 30% of population has SPED code, 13% identifies as Indigenous
- Community school serving Montgomery with the Adapted Learning Program
- SDP is focused on numeracy, literacy/writing with direct links to technology and digital tools

Relevant evidence and data that informs our Digital Citizenship Plan:

- There have been a variety of incidents of students sharing passwords with other students
- As early learners, students are new to using digital tools for learning

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
Long term goal #1 Learners will understand the importance of protecting personal information online and apply appropriate strategies.	**Safe** I know how to protect my personal information online.	Short term goal #1 Students will understand the characteristics of a strong password and why it is important to have one.	Students will create an age-appropriate unique password to access CBE network/technology	Review resources on Digital Citizenship Insite Pages Targeted lessons on creating strong passwords Support from the Teaching and Learning with Tech Specialists as needed	All students in the school will have a unique, secure password to access CBE networks/technology
		Short term goal #2	Students will keep their passwords private and keep their password hints in a secure location.	Review resources on Digital Citizenship Insite Pages	All students will keep their passwords private and know how to reset their passwords, as needed

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
		Students will understand the importance of keeping their passwords secure and safe.		Students will learn how to reset passwords using the Student Account Tool	
Long term goal #2 Learners will develop skills using digital tools to support and enhance learning.	**Involved** I leverage digital tools to learn, express my creativity and collaborate with others.	Short term goal #1 Students will use Google (Classroom, docs, slides, etc.) to support and enhance their learning.	Students will understand how to use Google tools and make decisions on which tools will suit their learning needs.	Teachers will familiarize themselves with the features of Google tools. Video or text-based tutorials on Google tools. Teachers will design tasks that incorporate Google tools.	Increase in student use of Google tools to demonstrate their learning Increase in student advocacy for technology that aligns with the task and learning needs.
		Short term goal #2 Students will use digital tools to express their creativity, share their learning, and collaborate with others.	Students will use digital tools to create and communicate their learning in a variety of formats. Students will select appropriate digital tools to share their learning with an audience. Students will collaborate with peers using digital platforms. Students will demonstrate respectful and responsible communication when sharing digital work and collaborating online.	Teachers will assign tasks/projects through Google Classroom. Students will complete digital creation projects.	Student generation of tasks.

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources	Measures
		Short term goal #3 Students will use extension tools (ex. Read&Write) to support and enhance their literacy learning			
Long term goal #3 Learners will develop the knowledge and skills to manage their digital presence responsibly.	**Responsible** I understand that anything I access, produce and post contributes to my digital presence. I understand how to make responsible decisions in the digital economy.	Short term goal #1 Students will understand how their online activities contribute to their digital presence.	Identify examples of information that contributes to a digital footprint. Explain how online content can be saved, shared, and viewed by different audiences. Recognize the importance of protecting personal information and maintaining a positive digital presence.	Discuss age-appropriate scenarios involving posts, photos, comments, searches. Sort examples of information into categories: safe to share, private, inappropriate. Practice identifying personal information that should not be shared online.	Student understanding of digital footprint.
		Short term goal #2 Responsible and safe online decision-making	Identify potentially unsafe, inappropriate, or misleading online content. Demonstrate strategies for responding to uncomfortable online interactions or requests. Understand the importance of privacy settings, consent, and respectful online behaviour.	Discussion and practice Common Sense Education: Digital Citizenship curriculum MediaSmarts: Canadian digital literacy and privacy resources	

Next Steps and Focuses for the Coming School Year

- Notes to refer to when creating our next DC Plan
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