

Terrace Road Elementary School Parent Advisory Council Minutes

Thursday, 20 November 2025 – Hybrid Meeting

1. Call to Order

The TRS Parent Advisory Council (PAC) meeting was called to order at 6:07 pm by Jacek Krzywicki (Chairperson).

2. Welcome parents and special guests

Approximately 20 parents and guests were physically present or online, including:

- Jenny Sommerville-Welsh Parent
- Erica Shield Parent
- April Brown Teacher
- Rianna Garthus Teacher
- Dan Buchanan Principal
- Holly Clark Parent
- Melissa Kelly Parent
- Jacek Krzywicki Chairperson
- Jen Massina Parent
- Whitney Rippel Parent
- Melissa Valgardson Parent and Graden Leader
- Tammy Dewan Casino Lead
- Heather Sorensen Parent
- Aleta Ambrose Parent
- Kat Le-Williams Volunteer Coordinator
- Cris Online - Parent
- Dejan R Online - Parent
- Kelsey K Online – Parent
- Michelle Online - Parent
- Russ K Online - Parent

3. Approval of the agenda

Heather Sorensen moves to approve the agenda; seconded by Jenny.

No objections. Motion passes.

4. School update

a. Special Guests: Grade 5/6 Teaching Team

Open Minds happening in mid April, shout out to the grade 5/6 team for the Remembrance Day assembly, that was really nice, the kids really stepped up. Grade 6 parents, please be aware that there is a free YMCA annual pass available to them, offered by Flames Foundation. Patrols have started this week. Any new or grade 5 patrollers are being trained this week, but teachers and experienced grade 6. Ms. Brown completed the Open Minds before the strike, so

her group was able to attend and enjoy and get out of their comfort zone. Mining and journaling were highlights. PATs are coming up, we still have time and will get them prepared – there will be no PAT for Social Studies, not major communication at this time.

b. School business: Dan Buchanan, Principal

Danial discussed the overall benefits and holdbacks of swimming, this week the students were in the swimming program all week – while they only swim for about 20-30 minutes, it is 2 hours of missed classroom time.

School funds, \$7K was spent last year to cover students who could not cover the extra curricular activities (skiing, overnight camp, etc), another approx \$5K last year was covered by fundraising council. The school funds come from donations, gst, accrued, etc. – these are not funds received from the government.

Discussion around the strike and missed time, how will we assess if we need to catch up and what our priorities are. Discussion around scaling back fieldtrips outside of the school is likely part of the plan, parent survey will likely be coming.

Mr. Buchanan is reviewing survey's of students and parents perception data – great results! Writing and reading results improved, math was difficult and has advanced over time. Reduced anxiety, increased sense of belonging. Positive Parent feedback from parents re: academic engagement. Responding to the Alberta Education Survey. We currently have 226 students in the school.

Mr. Buchanan shared words of appreciation for volunteers for swimming and other programs of the school.

c. Q&A: Dan Buchanan, Principal

Parents ask questions on the following topics:

- Grade 7-9 Designation School is now: Thomas B. Riley School is a Jr. High School located in the community of Bowness at 3915 69 St. NW It was previously F.E. Osborne School Calgary Board of Education
- Have any decisions been made about cancelling a break (spring) to make up for Strike Time – this is a school board decision and no decisions have been made at this time.

5. Approval of previous minutes

Jacek moves to approve of the June 12, 2025 and September 25, 2025 minutes, Heather Sorensen seconds.

6. Reports from board members:

a. Chair – Jacek Krzywicki

- Patricia Bolger, CBE Board of Trustees – future meeting proposed, last year went well

b. Vice Chair – Jason Sokolosky

- Not present

- c. Secretary – Sean McCoy
 - Not present
- d. Key Communicator – Tammie Dewan
 - No updates to share
- e. Volunteer Coordinator – Katheryn (Kat) Le-Williams
 - No updates to share
- f. Outdoor Classroom & Community Garden Coordinator: Melissa Valgardson
 - Update from summer onward, we had a couple parent volunteers water and weed our outdoor garden – things are looking good. We had a few plants donated and added to our garden in early October, they will pop up in the spring. A small fence repair was required and completed.
- g. Fun Lunch Coordinator – Katie Messel
 - Not present – schedule is in place and all is well

7. Upcoming meetings

The next meeting will be held in a **hybrid format on Thursday, 22 January 2026 at 6 pm.**

Future meetings are scheduled:

- Thursday, February 26, 2026
- Thursday, April 23, 2026
- Thursday, May 28, 2026
- Thursday, June 11, 2026

8. Adjournment

Jacek moves adjournment; seconded by Kat.

No objections. Motion passes.

Meeting adjourned at 7:07 pm.

Minutes respectfully submitted by Heather Sorensen, (Fill In) Secretary